

ABATE of Arizona
State Officers
Meeting Minutes
March 1, 2015, 10:30 AM
7509 N. Street, Phoenix AZ 85020

OFFICERS:

President – Mary K “MK” Donnay	Present
Vice President – Mike Schneider	Present
Secretary – Jean Cooper	Absent (MK took minutes)
Treasurer – Matt Brown	Absent
PAC – Lynda ‘Handi’ Barnett	Absent
Run Coordinator – OPEN	
Membership – Larry Keim	Present
Merchandise – OPEN	
Safety Officer – Jim Silk	Present
Designated Lobbyist – OPEN	
Sergeant at Arms – Vic Grady	Present
Communications – Charity Stuart	Absent

Guests: none

Call to order: 10:35 AM Pledge of Allegiance and moment of silence led by: Vic Grady

Secretary minutes from February 1st:

Reading of previous minutes waived; minutes accepted as written: Mike, 2nd: Vic

All in favor: yes

OFFICER REPORTS:

Treasurer – Matt Brown

Bank statements for Jan. 31st and Feb. 28th were emailed to officers prior to this meeting.
MK reviewed income, expenses and balances out loud. No questions brought up.

PAC - Lynda ‘Handi’ Barnett – absent (working)

Membership – Larry Keim -

Individual Members 570

Individual Renewals 11

Individual Expired 11

New members 16

Business Members 31

Business Members Renewals 1

Business Members Expired 5

Total Members 632

Safety – Jim Silk

1. MAP – Presenting MAP to East Valley high school classes has been postponed until April (TBA).

Ordered G.O.H.S. materials for MAP and High Country Chapter.

2. Accident Scene Mgmt. – to present at East Valley chapter meeting.

Former Designated Lobbyist – Vic Grady

1. Motorcycle Day at the Dome, Feb. 23rd was attended by 14 House Reps., 10 Senators, 8 security guards, 4 governor's office employees, 32 staffers and 62 riders that signed in, more riders attended that did not sign in. Vic stated that he'd be happy to assist with planning and execution of MDATD 2016.
2. HB2345 Removal of handle bar height restriction and grab bars for guest passengers is scheduled to be heard in the Senate Transportation Committee Tuesday, March 3rd. (Post note: passed Trans. committee ☺)

Communications – Charity Stuart resigned verbally just prior to this meeting to MK. Written notice to be sent to MK within the next week. MK will assume writing the article for AZ B.I.G. Jim Silk will assume administering the ABATE State FaceBook page. JR will assume administering the TBFS FaceBook page.

ANNOUNCEMENTS:

Upcoming RUNS/Events:

- 3/21/2015 Sunshine Acres Children's Home "Miracle in the Desert" - East Valley chapter cooks and handles food line
- 3/21/2015 Ernie's Finish the Ride, Paradise Valley Comm. College 8:30-10:15 a.m.
- 3/21/2015 Stand Up For Stand Down – bike games at Chopper John's - Phx. chapter
- 3/25-3/29/2015 AZ Bike Week. Will share booth with AIM rep – Steve Musgrave. Give out white bandannas, Masterlink and TBFS flyers - Phx & E.V. chapters please help distribute our stuff.

OLD BUSINESS:

1. Topic: Open State positions
 - a. Discussion:
State Run Coordinator, State Communications, State Merchandiser, Designated and Authorized Lobbyist(s)
 - b. Action: Put job descriptions in Masterlink and email officers list
 - c. Responsibility: Everyone to help fill vacancies, MK to submit ads for Masterlink.
2. Topic: TBFS 2015
Discussion: planning continues and is on track. Committee meets regularly. Phat Bastards has been contracted to play Fri & Sat night. 2 Gal Events is working up a contract to

increase sponsorships and attendance. Postnote: 2 Gal Events contract signed 11th of March 2015.

Action: Ongoing

Responsibility: Mike

3. Topic: ABATE of Arizona Web Store

Discussion: Awaiting check for 2013-2014 commissions from Café Press, to be re-issued approx. 3/15/2015. The link to Café Press on our website has been removed.

Square Peg Promos quoted;

\$75/month to host a website, \$6.10 shipping, + \$5 handling per order.

\$300 to build website, offer TBFS apparel also

Action: MK will seek additional quote from Helen Wesson (MRF) and KMH Kreations. Mike will assist with coordination until a merchandise officer is found.

Responsibility: MK & Mike

4. Topic: Intra-organizational communication

Discussion: The communication e-list abateofaz@googlegroups.com has been updated to include all officers and members who provided email addresses

Action: none, completed

NEW BUSINESS:

1. Topic: By Laws – 10.02 TREASURY REPORTS, Check signatures requirement

Discussion: Current By Law states

“All drafts against all Corporation accounts shall require two (2) officer’s signatures, one of which shall be the Treasurer’s. The second signature shall not be that of an officer residing in the same household as the Treasurer.”

Two (2) signature requirement on drafts (checks) has not been adhered to and is not workable in practice.

Action: MOTION made by Mike, 2nd Vic to replace verbiage with “Corporation drafts issued by chapters for items not budgeted for over \$500.00 shall require two officer’s signatures, one of which shall be the Treasurer’s, the second signature shall not be that of an officer residing in the same household as the Treasurer.” All voted in favor, motion passed.

By Law change requests need to be presented to the B.O.D. at their 11 April 2015 meeting.

Responsibility: MK, Jean

2. Topic: By Laws – 10.05 TREASURY AUDITS

Discussion: Current By Law states

“(a) Each chapter will have an annual internal audit. The State Treasurer and President will be responsible for having a qualified person perform each chapter audit. Audit results for each chapter shall be reported to the B.O.D. at the third annual quarterly B.O.D. meeting.”

(b) The State Treasurer shall have an internal audit annually. Such an audit will include the State Treasurer, President and all the Members of the B.O.D. State treasury audits will begin no later than the fourth quarterly B.O.D. meeting in 2003 and continue annually at the fourth quarterly B.O.D. meetings.”

We have not adhered to this rule. Do we need to hire an independent CPA to perform a forensic review? Can chapter treasurers audit each other? Would Matt start kicking back chapter treasurer reports that don't match bank statements?

Action: Need more input from Matt, the B.O.D. and our accountant.

Responsible: MK, Jean

3. Topic: White Road-side Assistance Bandannas

Discussion: Mike stated that we have approx. 2,000 count inventory in his storage. He's working with H-D Bellemont, Scottsdale and Chester's to co-sponsor and give away with all motorcycle sales. We have enough to cover AZ Bike Week and TBFS.

Action: Continue negotiating with H-D.

Responsible: Mike

CRITICAL TIME FRAMES:

- **JANUARY – APRIL** – BOD Representatives asks their chapter members for legislative topics/issues to be addressed by the BOD during the coming year.
- **APRIL** – Designated Lobbyist, Chapter PAC Officers and assigned BOD member – develop Annual Legislative Survey to be polled by members, as well as conduct research on motorcycle related issues. Results of the Survey and research will provide framework for the Annual Legislative Agenda from which the Designated Lobbyist takes direction for the coming year.
- **APRIL – JUNE** – BOD provides Lobbyist input regarding Annual legislative Survey.

Next State Meeting: Saturday, April 11, 2015 @ 10:30 AM at the ABATE State Office
Date changed due to Easter on 1st Sunday of the month of April.
B.O.D. meeting follows at 1:00 p.m.

Motion to adjourn: Jim 2nd Larry.

All in favor: yes X no **Time:** 1:00 PM

Respectfully Submitted,

Mary K. Donnay

Mary K Donnay, President
(acting Secretary too)