



## Board of Directors Meeting Minutes

Date: Saturday, July 9, 2022  
Time: 1:00PM  
Place: ABATE of AZ office, 7509 N. 12<sup>th</sup> Street, Suite 200, Phoenix AZ (or Zoom)  
Moderator: Mary K. Donnay, State Chairman

Join via Zoom Meeting;

<https://us02web.zoom.us/j/86221508046?pwd=kn4TorwYAGpkcvaV6CVGDhTz-FvzaH.1>

Meeting ID: 862 2150 8046, Passcode: 396086

Call to order: 1:03p

### Quorum Attendance: (Gwen)

Coyote Pass	Harley Pettit (Zoom)
East Valley	Jack Batty
High Country	Vacant
Mohave	Tom Ayt (Zoom)
Phoenix-SM	Mary K. Donnay
Southern Arizona	Judi Miller (Proxy: William Cleveland)
Yavapai	(vacant)
Yuma	Frank White (Zoom)

### State Officers/Committee Chairs:

President	Jim Butsback
Treasurer	Tara Rudometkin
Secretary	Gwen Zolber (Zoom)
Legislative Director	Michael Infanzon
Bylaws/P&P Committee	MK
TBFS 2022	Joe Silk

Recognize Guests: Paula Beall, Jane & Bob Bell (HCC)

Chairperson comments: Deborah Butitta celebration of life is August 6<sup>th</sup> at 12p at Prescott Fair Grounds - 531 Fairgrounds Ave, Prescott, AZ & will have plaques by Redbone. TBFS Thank You's.

### Last meeting minutes:

Motion to waive reading & accept April meeting minutes as written; 1<sup>st</sup> Jack, 2<sup>nd</sup> Tom motion passes.

## I. Reports

### 1. President:

TBFS Committee did a great job; gun raffle was very successful – winning ticket has been pulled, and winner will be notified today!

### 2. Treasurer:



Treasury report emailed to all Officers: No pending invoices for June, expect July TBFS transactions to be reflected in August reports due to TBFS. TBFS was profitable and overall year-to-date ABATE is profitable.

Working with accountant on a plan moving forward & accountant suggested merging the State & the TBFS bank accounts.

There's an unusual charge in the State account being researched in the amount of \$59.99.

Chapter report reconciliations need to be completed; would be helpful to receive all Chapter reports on a regular basis – will start reaching out to Chapter Coordinators when Report(s) are not received.

Chapter Held Funds are ambiguous due to previous years lack of financial tracking.

### 3. **Legislative Director:**

229 bills tracked & ABATE had a direct hand in 3 of those.

Can record interactions with police officers so long as it's done in a "safe manner".

Profiling questionnaire on social media has a hard close of July 31st at midnight.

Legislative session has ended, and Lane Filtering goes into effect September 24th, 2022.

Scorecard was published in Mastermind last month.

ABATE was positively represented in Arcadia parade.

Designated Lobbyist changing to Epic Policy Group; this will give ABATE more influence in the Legislature. Reports will be quarterly.

Motion to change Designated Lobbyist from Mike Infanzon to Epic Policy Group

1<sup>st</sup> Jack, 2<sup>nd</sup> Tom All if favor, none opposed; motion passed.

### 4. **Bylaws/P&P's Committee:** No report at this time

### 5. **TBFS:** Committee met Thursday and debrief notes were sent out.

## II. **Old Business Agenda Items**

### 1. Treasurer – Tara

a. 2021 Tax filing status – April 15th filing extension request is being followed up on with Janeen.

b. Record keeping at ABATE office – Getting records in order for the next Treasurer.

c. No cost checking accounts at One AZ C.U. & Desert Financial C.U. not available in Yuma, Tucson, Kingman, High Country. **Tabled & keeping as Old Business item; if a bank option becomes available for all Chapters, will review options.**

d. Merge TBFS checking account into State checking account and close? **Tabled until results of audits are available for review).**

e. Internal audits status/plan

BY LAW 10.05 TREASURY AUDITS: (a) Each Chapter will have an annual internal audit.

The State Treasurer and State President will be responsible for having a qualified person perform each Chapter audit. Audit results for each Chapter shall be reported to the Board of Directors at the third annual quarterly Board of Directors meeting.

(b) The State Treasurer shall have an internal audit annually. Such audit will include the State Treasurer, State President and all the Members of the Board of Directors. State treasury audits will begin no later than the fourth quarterly Board of Directors meeting in 2003 and continue annually at the fourth quarterly Board of Directors meetings.

- We will perform internal audits as outlined in our Bylaws. No Audit Committee required.

f. High interest savings account: **Tabled**

g. Last known state-held chapter fund amounts: Been an issue for 4-5 years/at least 2 previous Treasurers didn't follow written process.

Discussion around Board Rep asking each Chapter for their opinion on how funds should be distributed, or zero out and start fresh.

Chapters can always petition the State if needing additional funds for an upcoming event.



Motion to start the beginning balance of Chapter-held Funds by the State at zero as of July 9, 2022 due to insufficient financial records 1<sup>st</sup> Jack, 2<sup>nd</sup> William Motion passes

- h. Clarification on maximum amount of Chapter-held funds: Not transferring of funds currently due to lack of accounting software to track movement of monies. Deborah & Tara discussing with Janeen the best accounting program for ABATE's purposes.

Discussion around how much should be in each Chapter bank Account; \$2,000 continuous balance ensures no monthly fees.

Motion to add into the Policies & Procedures a limit on Chapter Account balances to \$2,500.00 to prevent fraud; all monies over the \$2,500.00 amount may be transferred to the state account.

1<sup>st</sup> Harley, 2<sup>nd</sup> Frank Motion passes

1. Crime Insurance (MK) Hanover Insurance Group rates for \$100K coverage range from \$403-477/year. Buy this insurance and/or follow our current By Law 10.05 (below). "qualified person" could be our new Accountant, Janeen.

What is required to prove theft/fraud and collect on this policy? They are asking for our procedures to deter crime.

Resolved – Adhering to audit guidance in Bylaws.

2. iCloud storage (Gwen) to present cloud storage options. **Tabled**

### III. New Business

1. Review Critical Timeframes (P&P's Pages 5-7)

A. **JUNE – Legislative Director/Designated Lobbyist** confirm date for Motorcycle Day at the Dome with State Officers and BOD and be prepared to reserve date at the Capitol when calendar opens on July 1.

- o **Tabled - Calendar opens September 1, 2022.**

B. **JUNE - JULY – Annual Legislative Survey** administered to membership through publication in MasterLink, membership meetings, and website.

- o Included in last month's MasterLink.

C. **JULY – State President - Contact each Chapter Coordinator** to inform them that nominations for Board or State Officers need to be done during their August meetings AND that their nominations plus any campaign speeches are to be submitted to the MasterLink Managing Editor no later than September 15<sup>th</sup>.

- o Jim will contact Coordinators

D. **JULY – Board of Directors – Decide on date/place for Annual Membership Meeting/elections**, which is to be held during the month of November. The monthly State Officer meeting may also be conducted at that time.

Motion to have the Annual Membership Meeting & new Board Introduction at Jake's Corner in Payson on November 12<sup>th</sup> at 1p; 1<sup>st</sup> Jack 2<sup>nd</sup> Harley; motion passes.

E. **JULY – Legislative Director, Designated Lobbyist, or designee**, will contact Senate Administration to reserve place on the Senate Lawn for Motorcycle Day at the Dome for next desired date. - **Tabled**

F. **AUGUST - Too Broke For Sturgis Committee Chairperson – begin event planning for Too Broke For Sturgis for the coming year**, starting with call for committee members and establishment of planning meeting calendar.

- o Turned over to the State to oversee.



- G. AUGUST – State Treasurer** – Notify Chapter Treasurers and State Officers that their budgets for next year are due by September 30<sup>th</sup>.
- Treasurer item
- H. AUGUST – Chapter Officer Nominations** – including Board Representative or State Officer nominations (alternately, 2-year positions) are to be conducted. State Officer nominations are submitted to the MasterLink Managing Editor by September 15<sup>th</sup>, for October issue. B.O.D. Reps. are voted on at Chapter level.
- Not applicable for 2022.
2. High Country Chapter (Jim) chapter status, no Board Rep.
- Jane & Bill B Present
    - Only needing Treasurer & working with promising lead to fill the role.
    - Great meeting today!
    - Gained two (2) Lifetime members this month!
    - July 30<sup>th</sup> at the dragstrip they're having 'Meet Your ABATE Officers" event.
    - Need membership patches; discussion around what merchandise is available & where. Can budget Chapter funds for merchandise and we have some TBFS & State here that will be brought up to their meeting.
3. Yavapai Chapter (Jim) chapter status, no Board Rep
- Need to fill Secretary position.
4. Deborah Butitta Celebration of Life August 6<sup>th</sup>, 12PM, Prescott Fair Grounds
5. M.R.F. induction into Sturgis Museum & Hall of Fame August 10<sup>th</sup> at Deadwood Inn. H Holli Woosley needs ride & help getting her camping stuff hauled from Prescott Valley.
6. Meeting of the Minds – September 22 – 24, Des Moines, Iowa.
7. Upcoming chapter events – (all Board Reps.)
8. Gwen will create one Zoom link for all ABATE virtual meetings.
- I. Next Meeting**  
 October 1, 2022, Saturday, 1:00PM - 2:30PM, ABATE Phoenix Office.
- Adjourn** 1<sup>st</sup> Jack, Harley 2<sup>nd</sup> **Time:** 3:07p